

Student's temporary absence from school

I ask that the student _____ in grade _____ at the Finnish International School of Tampere could have a permission to be absent from school _____ - _____, _____ school days altogether.

The reason for absence:

Previous absences (due to other than illness) during the current school year:

_____ school days

In _____ on ____ / ____ 20____

Guardian's signature

According to the Basic Education Act 35§, the student must participate in basic education unless he or she has not been granted a temporary absence for a specific reason. The student must perform his or her duties and act properly.

The guardians should use consideration when applying for extra absences. It is not advisable to apply for holidays repeatedly. The absence should be applied at least two weeks before the planned absence. The school requires that the student does not lag behind in his or her studies due to the temporary absence. Remedial teaching cannot be used to catch up with teaching after an absence. Every teacher teaching the student must be notified of the absence beforehand.

The permission is granted by either the class/homeroom teacher or the principal, depending on the school or the length of the absence.

THE STATEMENT/CLARIFICATION FROM CLASS/HOMEROOM TEACHER

- () The permission is granted for the period _____ / ____ 20____
() The permission is not granted
() I am in favor of the application
() I am not in favor of the application

Class / homeroom teacher's signature

PRINCIPAL'S STATEMENT

____ / ____ 20____ §

- () The permission is granted for the period _____
() The permission is not granted

Principal's signature